



EMPLOYMENT APPLICATION

PERSONAL

Full Name _____ Social Security Number _____

Street Address _____

City _____ State _____ Zip _____ County _____

Home Phone _____ Alternate Phone _____

Have you ever applied for employment with us? Yes ___ No ___ If yes, when? _____

Desired Position _____ Expected Hourly Pay \$ _____

Are you eligible to work in the United States? Yes ___ No ___ Are you available to work holidays? Yes ___ No ___

When will you be available to begin work? ____/____/____ (Month/Day/Year)

If you are younger than 18 years old, how old are you? _____

Have you been convicted of or pleaded no contest to a felony within the last five years? Yes___ No ___

If yes, please explain _____

Have you been convicted of, pleaded guilty to, or pleaded no contest to, an act of dishonesty, or breach of trust or moral turpitude, such as misdemeanor petty theft, burglary, fraud, writing bad checks, and other related crimes within the last five (5) years? (Conviction of a crime, or pleading guilty to a criminal charge, will not necessarily disqualify you from the job for which you are applying. Each conviction or plea will be considered with respect to time, job relatedness, and other relevant factors.)

Yes ___ No ___ If yes, please explain _____

How did you hear of our organization? _____

Days Available - Sun ___ Mon ___ Tues ___ Wed ___ Th ___ Fri ___ Sat ___

Total Hours Available _____ Hours Available from _____ to _____

EDUCATION

High School _____ City _____ State _____ GPA _____

College _____ City _____ State _____ GPA _____

Course of Study _____ # of Years Completed _____

Did You Graduate? Yes ___ No ___ Degree _____

SKILLS

Do you have other special training or skills (additional spoken or written languages, computer software knowledge, machine operation experience, etc.)?

Approximately how many items have you purchased on eBay? _____ Items sold on eBay? _____ Feedback Rating? _____

eBay User Name _____

How many words per minute can you type (approx.)? _____

EMPLOYMENT EXPERIENCE

Please give accurate and complete full-time employment record. Start with present or most recent employer.

Employed (Month/Year) From ____/____ To ____/____ Job Title _____

Company Name _____ City _____ State _____

Company Phone Number _____ Name of Supervisor _____

Describe your work _____

May we contact this employer? Yes ___ No___ If not, why not? _____

Reason for leaving _____ Weekly Pay _____

Employed (Month/Year) From ____/____ To ____/____ Job Title _____

Company Name _____ City _____ State _____

Company Phone Number _____ Name of Supervisor _____

Describe your work _____

May we contact this employer? Yes ___ No___ If not, why not? _____

Reason for leaving _____ Weekly Pay _____

Employed (Month/Year) From ____/____ To ____/____ Job Title _____

Company Name _____ City _____ State _____

Company Phone Number _____ Name of Supervisor _____

Describe your work _____

May we contact this employer? Yes ___ No___ If not, why not? _____

Reason for leaving _____ Weekly Pay _____

CONDITIONS OF EMPLOYMENT

iSold It sets high standards for its employees, and compliance with these standards is a condition of employment. If you are offered a position with iSold It, you need to carefully consider what we would require of you before you accept. As an employee, you must do everything you can to meet the needs of our external and internal customers, including:

- Following our standards of professionalism
- Smiling and making eye contact
- Arriving on time
- Maintaining a positive, enthusiastic attitude
- Treating coworkers with respect
- Offering exit appreciation to clients
- Being honest and dedicated in your work
- Using proper phone etiquette
- Completing necessary training requirements
- Expediting customer transactions/requests quickly and professionally
- Following company policies and procedures
- Meeting standards of work quality and quantity
- Maintaining a professional appearance

Are you willing and able to comply with all the requirements listed? Yes ___ No ___

If your answer is no, or if you have concerns about being able to comply with any of these requirements, please explain:

AGREEMENT OF THE TRANSFER OF INFORMATION

I declare the information provided by me in this application is true, correct, and complete to the best of my knowledge. I understand that if employed, any falsification, misstatement, or omission of fact in connection with my application, whether on this document or not, may result in immediate termination of employment. I authorize you to verify any and all information provided above. I acknowledge that employment may be conditional upon successful completion of a substance abuse screening test as part of the Company's pre-employment policy. I acknowledge that if I become employed, I will be free to terminate my employment at any time by giving at least one weeks notice. No iSold It representative has the authority to make any contrary agreement. I understand it is unlawful to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal and/or civil liabilities.

Signature _____ Date _____

Printed Name _____

iSold It is an equal opportunity employer. Applicants for all job openings are welcome. We do not discriminate against any protected class or violate any other protections afforded by local, state, or federal law.

